

**BYLAW No. 2007-3
ACCESS TO INFORMATION BYLAW**

Schedule A: As Amended by Board Resolution 8674/16 (December 16, 2016)

Fees

Document	Fee
Property Assessment Records – Profiles ¹ [hardcopy or pdf file] <ul style="list-style-type: none"> • Detail/Ratepayer Property Profile • Oil & Gas Equipment Profile • Oil & Gas Well Equipment Profile • Mine Equipment Profile • Pipeline Profile • Railway Roadway Profile • Income Property Profile [non-confidential information] <p><i>These fees are applicable for all requests made through SAMA offices. Ratepayer Property Profile information for some property types can be accessed through SAMAView when available at no charge for non-commercial use. Commercial users accessing information through SAMAView are required to pay appropriate fees.</i></p>	first 100 records - \$20.00 per record next 1,000 records - \$5.00 per record next 1,500 records - \$3.00 per record next 10,000 records - \$1.00 per record next 15,000 records - \$0.50 per record next 85,000 records - \$0.10 per record next records - \$0.05 per record
Access to Property Profiles on SAMAView for Commercial Use	Negotiated by contract
Property Assessment Records [editable electronic format]	Negotiated by contract
Inspection Report (V5) ¹ [hardcopy or pdf]	\$50.00 per report
Summary of Assessment (V4) ¹ [hardcopy or pdf]	\$50.00 per report
Sale Listing by Market Analysis Stratification [non-confidential information] [hardcopy or pdf] <i>Available to the property owner or agent of the property owner free of charge. Fees apply to all other requests.</i>	\$50.00 per document
Market Analysis Summary Report [non-confidential information] [hardcopy or pdf] <i>Available to the property owner or agent of the property owner free of charge. Fees apply to all other requests.</i>	\$50.00 per document
Assessment Appeal Memorandum or Brief [non-confidential information] [hardcopy or pdf] <i>Available to the property owner or agent of the property owner free of charge. Fees apply to all other requests.</i>	\$50.00 per document

Document	Fee
Historical Property Assessment Profiles [where available] <i>Historical property profiles include property profiles for any year prior to the current assessment roll year.</i>	\$30.00 per record
Soil Mylar Maps by Township (8 ½ X11 hardcopy) [where available]	\$30.00 per map
Validated Municipal Software Vendor Extract [electronic copy txt] <i>Available on request by municipal software vendors only. Fee effective January 1, 2013.</i>	\$125.00 per request
ISC Property Transfer Information [non-confidential information]	\$5.00 per record
Confirmed Assessment Report [12(1)(n) AMA Act] [pdf format]	\$70.00 per report
Certificate of Confirmation ¹	\$20.00 per certificate
Primary Audit Report ¹	\$20.00 per report
Secondary Audit Report ¹	Fee available upon request
Board Orders	\$20.00 per order
Board Meeting Minutes	\$20.00 per meeting
Board Committee Minutes	\$20.00 per meeting
Non-Confidential Board Agenda Item Report	\$20.00 per item
Non-Confidential Board Committee Agenda Item Report	\$20.00 per item
Advisory Committee Minutes	\$20.00 per meeting
Advisory Committee Agenda Item Report	\$20.00 per item
Bylaws	\$20.00 per bylaw
Contracts [non-confidential information]	\$20.00 per contract
SAMA 2011 Cost Guide	\$175.00
SAMA 2016 Cost Guide	\$185.00
Saskatchewan Assessment Manual – 2011 Base Year	\$125.00
Saskatchewan Assessment Manual – 2015 Base Year	\$135.00
Market Value Assessment In Saskatchewan Handbook	\$150.00
Commercial Costs for 2011 Base Date [Marshall Valuation Service]	\$500.00
Commercial Costs for 2015 Base Date [Marshall Valuation Service]	\$625.00
Residential Costs for 2011 Base Date [Marshall Residential Cost Handbook]	\$300.00
Residential Costs for 2011 Base Date [Marshall Residential Cost Handbook]	\$380.00
Assessment guidelines and related materials approved by administration or Board resolution	\$20 per item
¹ No fee for relevant municipality, Ministry of Government Relations, SARM and SUMA	